



St. Albans School

GIVING SECURITIES TO ST. ALBANS SCHOOL

Thank you for your interest in making a gift of securities to St. Albans School. St. Albans is a legal entity of The Protestant Episcopal Cathedral Foundation (PECF). All gifts of securities intended for the School must be directed to the PECF, which, upon receipt, credits them to STA.

Broker-Assisted Electronic Transfers: The easiest, fastest, and safest way to give appreciated securities held in “street name” for you by a broker or bank.

This requires a signed letter from the donor/s to the broker or bank that:

1. Identifies the shares (either a specific number or a target dollar total) to be transferred to “The Protestant Episcopal Cathedral Foundation for the benefit of St. Albans School.”
2. Explains how the School should allocate the gift (for example: Annual Giving, The STRIVE Campaign, or for a specific area such as financial aid, etc).
3. Provides all below information on the PECF’s brokerage account:
 - a. Donor identification
 - b. PECF beneficiary institution (in this case, St. Albans School)
 - c. The objective/s to be funded

Most importantly, to ensure prompt and accurate processing of the transfer, please communicate the donor’s intentions by mailing, faxing, or e-mailing a copy of the signed letter to the designated representatives at PECF Treasury and the St. Albans Development Offices.

PECF Treasury Office

ATTN: Sangita Sivanathan, Staff Accountant
Massachusetts and Wisconsin Avenues NW
Washington, DC 20016-5098
202-537-6294
202-537-5753 (Fax)
ssivanathan@cathedral.org

St. Albans School Development Office

ATTN: Dave Steadman, Exec. Director of Annual Giving & Alumni Relations
Mount St. Alban
Washington, DC 20016-5069
202-537-5687
202-537-5613 (Fax)
dsteadman@stalbansschool.org

PECF ACCOUNT INFORMATION

Wells Fargo Advisors, LLC

For account number, please contact Dave Steadman at St. Albans, or Alysha Munnikhuysen at Wells Fargo Advisors, LLC: 202-861-4519 (tel), 202-872-6571 (fax), Alysha.Munnikhuysen@wellsfargoadvisors.com